



Create a Culture of Connection: Your Complete Checklist

Few things are as important – but equally sometimes as difficult to grasp – as a company’s culture. It’s more than just a feeling; it describes how your employees think, behave and work together.

While many parts of an organisation’s culture form and evolve naturally, there are things you can do to build and guide it along the way. To help you create a place where your team loves to work, we’ve developed our Culture of Connection Checklist. Check it out below.

Engagement

- ☒ Take time to make new employees feel welcome and integrated into the culture and company from their very first day.
- ☒ Establish communication channels that promote workplace transparency.
- ☒ Conduct employee surveys to engage your team and identify areas that are doing well, as well as those that could be improved.
- ☒ Recognise employee achievements.
- ☒ Train your team on how to give and receive feedback constructively.

Collaboration

- ☒ Offer your team the opportunity to co-create cultural values to create living, dynamic ideals that they believe in.
- ☒ Delegate ownership over parts of decision-making processes, distributing responsibility where appropriate to help them feel like valued contributors.
- ☒ Give employees the chance to contribute in the selection process of a corporate charitable initiative.
- ☒ Create a tangible way to connect daily work and responsibilities to your company goals.
- ☒ Encourage upskilling opportunities, like certifications or mentorship programmes.

Community

- ☒ Use digital tools, such as company newsletters, to connect with employees.
- ☒ Create opportunities for employees to build relationships with colleagues.
- ☒ Involve your team in rallying around a cause that has meaningful impact.
- ☒ Introduce paid volunteer days to your employee benefits package.
- ☒ Participate in community activities that align with your corporate values.

About HR Planner

HR Planner is an all-in-one HR tool that offers a simpler and cost-effective way for SMEs like yours to manage time-consuming HR processes, giving you more time to focus on what matters most: your people. From leave and absence management to surveys and reports, our HR software provides you with all the essential functions you need.

Priced at just £2.29 per user per month, with no contract or commitment, our no-fuss approach to HR management is why we’re trusted by so many UK SMEs.

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